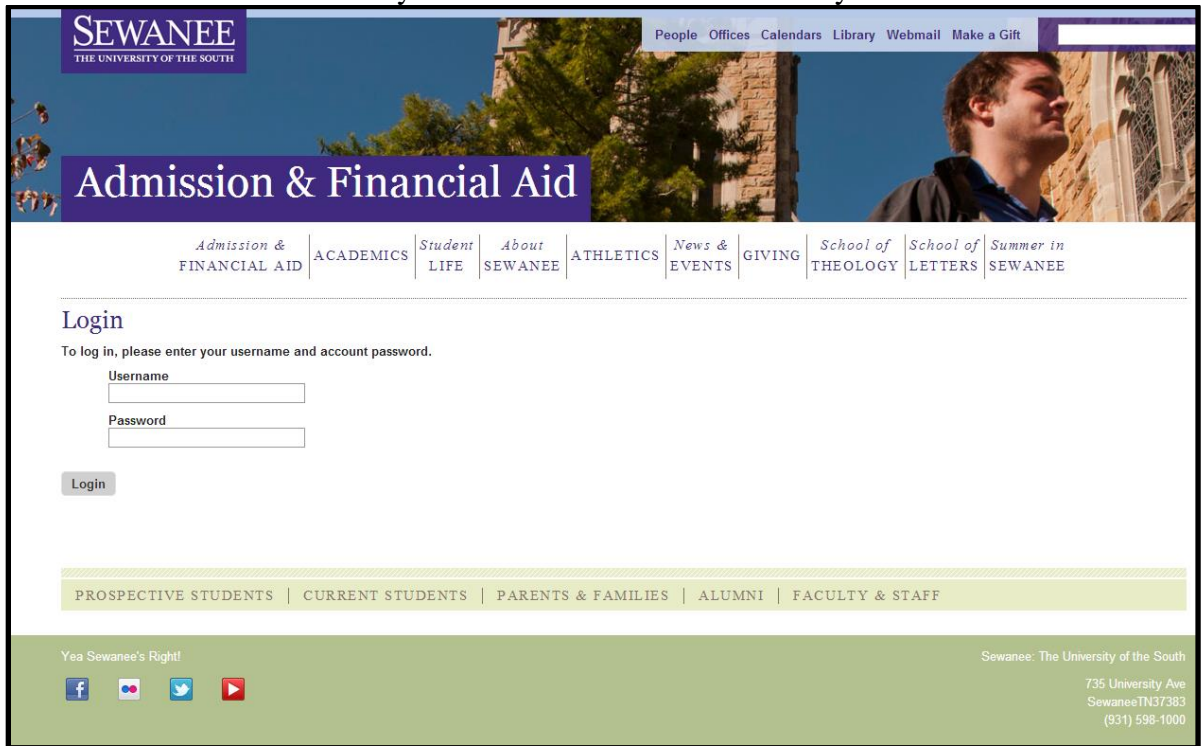


Alumni Calling Campaign

1. Go to <http://engage.sewanee.edu/portal/alumni>.
2. Your e-mail address serves as your Username. The Password is your PIN.



The screenshot shows the website for Sewanee University of the South. At the top left is the university logo. A navigation bar includes links for People, Offices, Calendars, Library, Webmail, and Make a Gift. The main header features a large image of a student and the text "Admission & Financial Aid". Below this is a secondary navigation menu with links for Admission & Financial Aid, ACADEMICS, Student LIFE, About SEWANEE, ATHLETICS, News & EVENTS, GIVING, School of THEOLOGY, School of LETTERS, and Summer in SEWANEE. The central section is titled "Login" and contains the instruction "To log in, please enter your username and account password." It includes two input fields labeled "Username" and "Password", and a "Login" button. A horizontal menu below the login section lists "PROSPECTIVE STUDENTS", "CURRENT STUDENTS", "PARENTS & FAMILIES", "ALUMNI", and "FACULTY & STAFF". The footer contains the slogan "Yea Sewanee's Right!", social media icons for Facebook, Instagram, Twitter, and YouTube, and contact information: "Sewanee: The University of the South, 735 University Ave, Sewanee TN37383, (931) 598-1000".

3. On the welcome screen, you will see a list of admitted students from your area.

SEWANEE
THE UNIVERSITY OF THE SOUTH

People Offices Calendars Library Webmail Make a Gift

Admission & Financial Aid

Admission & FINANCIAL AID | ACADEMICS | Student LIFE | About SEWANEE | ATHLETICS | News & EVENTS | GIVING | School of THEOLOGY | School of LETTERS | Summer in SEWANEE

Alumni Arcadians Call Campaign

Welcome, Nancy York [Edit Profile](#)

Thank you for volunteering to call our admitted students.

My Calling Assignments
You have no current assignments.

Available Students
We are using the following address to find admitted students in your area:
Sewanee, TN 37383-2000
United States

Name	Location	Distance ▲
Lewis, Christian Cooper (Cooper)	Jasper, TN	19 mi
Johnston, James Nelson	Lookout Mountain, TN	34 mi
Bryan, George Summertown III	Chattanooga, TN	37 mi
Pewett, Nicholette Logan	Franklin, TN	76 mi
Wheeler, John Hampton	Nashville, TN	82 mi
Johnson, William Carell	Nashville, TN	84 mi
Baker, Melanie Hayes	Nashville, TN	84 mi
Woosley, Katherine Marguerite	Nashville, TN	84 mi
Kirkland, Cathleen Frances (Callie)	Nashville, TN	84 mi
Smith, Michelle Lynn	Lafayette, TN	94 mi
Flatt, Emily Ann	Portland, TN	101 mi
Green, Edward Jackson III (Jackson)	Roswell, GA	117 mi
Keegan, Bradley David (Brad)	Alpharetta, GA	117 mi

Alumni Arcadian Contact Information
Name: Nancy York
Email: nhyork@sewanee.edu
Phone: 931-598-1461

Links
[Sewanee Admission Staff](#)
[Admitted Student Site](#)
[Alumni Arcadians Site](#)
[NACAC Standards of Principles of Good Practice](#)
[Experiencing Technical Issues? Click Here](#)

Find us on Facebook

Office of Admission, The University of the South
Like You like this.

Office of Admission, The University of the South
Here's Emily Donkervoet, C'18, of Honolulu, Hawaii celebrating her Early Decision admission. We're proud to have all of our Early Decision admitted students #RightHere on the Mountain next year.

4. By clicking on a student, you can see additional information about that student. If you want to call this student, click the “Claim” button.

[Admission & FINANCIAL AID](#) | [ACADEMICS](#) | [Student LIFE](#) | [About SEWANEE](#) | [ATHLETICS](#) | [News & EVENTS](#) | [GIVING](#) | [School of THEOLOGY](#) | [School of LETTERS](#) | [Summer in SEWANEE](#)

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Johnston, James Nelson		
Bryan, George Summertown III		
Pewett, Nicholette Logan		
Wheeler, John Hampton		
Johnson, William Carell		
Baker, Melanie Hayes		
Woosley, Katherine Marguerite		
Kirkland, Cathleen Frances (Callie)		
Smith, Michelle Lynn	Lafayette, TN	94 mi
Flatt, Emily Ann	Portland, TN	101 mi
Green, Edward Jackson III (Jackson)	Roswell, GA	117 mi
Keegan, Bradley David (Brad)	Alpharetta, GA	117 mi
Newsome, Trevor William	Carrollton, GA	119 mi
Klein, Matthew Lewis (Matt)	Atlanta, GA	122 mi
Thistlethwaite, James Clayton (Clay)	Glasgow, KY	125 mi
DeHaven, Clayton Gates	Atlanta, GA	125 mi
Tyler, Adelyn Elizabeth (Addie)	Atlanta, GA	127 mi
Lee, Harrison Taylor	Suwanee, GA	133 mi
Steele, Therese Simon (Tess)	Waynesville, NC	166 mi
Thompson, Leia Erin	Greeneville, TN	188 mi

Alumni Arcadian Contact Information
Name: Nancy York
Email: nhyork@sewanee.edu
Phone: 931-598-1461

Links
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 Here's Emily Donkervoet, C'18, of Honolulu, Hawaii celebrating her Early Decision admission. We're proud to have all of our Early Decision admitted students #RightHere on the Mountain next year.

Claim Interview

Student	Johnston, James Nelson
Location	Lookout Mountain, TN
School	McCallie School
Round	2014 Early Decision 1
Sex	Male
Academic Interests	Pre-Business
Legacy	Father
Caller Status	Not Claimed

5. Once a student is claimed, he or she will appear in your “My Calling Assignments” list.

SEWANEE
THE UNIVERSITY OF THE SOUTH

People Offices Calendars Library Webmail Make a Gift

Admission & Financial Aid

Admission & FINANCIAL AID | ACADEMICS | Student LIFE | About SEWANEE | ATHLETICS | News & EVENTS | GIVING | School of THEOLOGY | School of LETTERS | Summer in SEWANEE

Alumni Arcadians Call Campaign

Welcome, Nancy York [Edit Profile](#)

Thank you for volunteering to call our admitted students.

My Calling Assignments

Name ▼	Location	Status
Johnston, James Nelson	Lookout Mountain, TN	Pending

Available Students

We are using the following address to find admitted students in your area:

Sewanee, TN 37383-2000
United States

Name	Location	Distance ▲
Lewis, Christian Cooper (Cooper)	Jasper, TN	19 mi
Bryan, George Summertown III	Chattanooga, TN	37 mi
Pewett, Nicholette Logan	Franklin, TN	76 mi
Wheeler, John Hampton	Nashville, TN	82 mi
Johnson, William Carell	Nashville, TN	84 mi
Baker, Melanie Hayes	Nashville, TN	84 mi
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Kirkland, Cathleen Frances (Callie)	Nashville, TN	84 mi
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Alumni Arcadian Contact Information

Name: Nancy York
Email: nhyork@sewanee.edu
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Links

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Office of Admission, The University of the South

Like You like this.

Office of Admission, The University of the South
Here's Emily Donkenoet, C'18, of Honolulu, Hawaii celebrating her Early Decision admission. We're proud to have all of our Early Decision admitted students #RightHere on the Mountain next year.

6. When you click on this student, a more detailed information box will appear. From this box, you have two different options.
 - a. Unclaim: If you claimed this student by mistake, you can click the “Unclaim” button to send him or her back to the “Available Students” list. Note that a claimed student will not appear as an available student to other callers. We encourage you to only claim students who you plan to call in the near future.
 - b. File Report: When you call a student, click “File Report” and complete the calling log.

The screenshot shows the 'Admission & Financial Aid' section of the Sewanee University website. A 'Claim Interview' pop-up window is displayed over a table of 'Available Students'. The pop-up window contains the following information:

Student	Johnston, James Nelson
Location	Lookout Mountain, TN
School	McCallie School
Round	2014 Early Decision 1
Sex	Male
Academic Interests	Pre-Business
Legacy	Father
Caller Status	Claimed
School	McCallie School
Email Address	nelsonjohnston@mccallie.org
Phone	+1 423-825-1399
Mobile	+1 423-443-2885
File Report	File Report

At the bottom of the pop-up window, there are two buttons: 'Unclaim' and 'Cancel'.

The background page shows a navigation menu with links for 'Admission & Financial Aid', 'ACADEMICS', 'Student LIFE', 'About SEWANEE', 'ATHLETICS', 'News & EVENTS', 'GIVING', 'School of THEOLOGY', 'School of LETTERS', and 'Summer in SEWANEE'. The main content area includes a 'Welcome, Nancy York' message, 'My Calling Assignments' section, and a table of 'Available Students' with columns for Name, Location, and Distance.

Alumni Arcadian Call Form

Thank you for making calls on behalf of the Office of Admission! We appreciate your help!
Please fill out this form as completely as possible. Don't forget to add your name at the end of the form!

James Johnston (nelsonjohnston@mcclalle.org)

First Name
James

Last Name
Johnston

Preferred Name

Email Address
nelsonjohnston@mcclalle.org

During this call, I

- Spoke with the admitted student
- Spoke with a parent/guardian
- Spoke with a sibling
- Left a message
- Mailbox Full/No Voicemail

This student's interest can be categorized:

- Sewanee is top choice
- Sewanee is one of the student's top choices
- Still interested
- Unsure of interest
- No longer interested
- Will be attending another institution

Follow-Up Needed

- From an Admission Counselor
- From a Current Student
- From a Coach
- From a Financial Aid Officer

If student will be attending another institution, did they mention where they would be attending instead?

Call Notes

Caller's Name

7. Additional resources on the welcome screen:
- a. Sewanee Admission Staff – This link will connect you to our admission counseling staff list, including geographic assignments
 - b. Admitted Student Site – This connects you to <http://yourdomain.sewanee.edu>, a site with provides admitted students information as they consider making Sewanee their college home.
 - c. Alumni Arcadians Site – This site provides general information about the Alumni Arcadians program.
 - d. Calling Campaign Instructions – Use this tutorial to help navigate the calling campaign site.
 - e. Experience Technical Issues? – Complete this brief form to describe any technical issues you are having. A member of our admission staff will be in contact.